**RULES OF LIFE-LONG LEARNING OF**

**THE ACADEMY OF ARTS, ARCHITECTURE & DESIGN IN PRAGUE**

of 25 July 2017

*The Ministry of Education, Youth and Sports registered pursuant to Section 36 (2) of the Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (The Higher Education Act) on 25 July 2017 under Ref. No. MSMT-20295/2017 Rules of Life-long Learning of the Academy of Arts, Architecture & Design in Prague.*

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*Mgr. Karolína Gondková*

*Director of the Department of Higher Education Institutions*

*Academic Senate of the Academy of Arts, Architecture & Design in Prague
pursuant to Section 9 (1) (b) point 3 and 17 (1) (k) of the Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts
(The Higher Education Act), as amended, adopted the following internal regulation of the Academic Senate of the Academy of Arts, Architecture & Design in Prague:*

**RULES OF LIFE-LONG LEARNING OF THE** **ACADEMY OF ARTS, ARCHITECTURE & DESIGN IN PRAGUE**

**Article 1**

**PREAMBLE**

These rules govern in accordance with the provision of Section 60 of the Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (The Higher Education Act), as amended (hereinafter referred to as the ‘‘Act’’) more detail conditions of carrying out life-long learning (hereinafter referred to as ‘‘CŽV’’) at the Academy of Arts, Architecture & Design in Prague (hereinafter referred to as ‘‘UMPRUM’’).

# Article 2

**BASIC PROVISIONS**

1. CŽV means those types of education, which complement, deepen, renew or enhance the knowledge and skills of its participants. This method of education is open to interested parties of different ages, professional focus, and previous education of artistic focus and is widely available.
2. CŽV participant is not a student pursuant to the Act.

# Article 3

**LIFE-LONG STUDY PROGRAMME**

1. CŽV programme (hereinafter referred to as ‘‘Programme’’) may be conceived as follows:
	1. interest - expansion,
	2. complementary - professionally oriented.
2. The programme may be provided in Czech or other languages as a full-time, distance or combined form, in particular as:
	1. education under an accredited study programme;
	2. study specialization, retraining, extension, supplementary;
	3. thematic cycles, courses, professional camps, lectures and lecture cycles, seminars;
	4. third age study.
3. The programme may be provided by:
	1. individual specialized studios,
	2. other UMPRUM specialized workplaces.
4. UMPRUM or specialized workplaces implement CŽV in programmes which, together with the indication of the category referred to in paragraph 1 and the form referred to in paragraph 2, are announced by the head teacher of the relevant workplace. Information on the programme must be published well in advance in an appropriate form on UMPRUM’s official notice board. A programme description must include:
	1. exact programme name;
	2. the characteristics of the programme and, where appropriate, the profile of the graduate;
	3. the applicant’s required qualifications, the method of admission to the programme;
	4. method of commencing education;
	5. programme schedule and content;
	6. method of teaching;
	7. method of terminating education.
5. The head teacher of the relevant field will present the concept of the programme to the Rector before its implementation.
6. CŽV is usually coordinated by the Vice-Rector for UMPRUM study affairs.

# Article 4

**ACCEPTANCE OF CANDIDATES**

1. UMPRUM accepts candidates according to its capacity options.
2. Both the interest programme and programme oriented to the performance of occupation are intended mainly for applicants with completed university education in visual art.

# Article 5

**COMPLETION OF STUDIES**

1. UMPRUM will issue a certificate of completed studies within the CŽV to graduates of the interest programme.
2. UMPRUM will issue a certificate of completed studies within the CŽV to graduates of a professional programme, which shows the competence acquired by the graduate at the end of their studies and proof of the examinations passed, indicating the classification of the individual subjects of the final examination.

**Article 6**

**REMUNERATION**

1. The amount of the fee for education in the programme shall be determined by:
	1. Bursar - for the implementation of the programme on the basis of the calculation of the head teacher of individual disciplines;
	2. Rector - for issuing a certificate of completed studies in the programme on the basis of a proposal from the head teacher.
2. Payment made as referred to in paragraph 1 (a) shall, as a general rule, be demonstrated at the latest at the start of the programme.
3. Payment made as referred to in paragraph 1 (b) is a pre-condition for issuing of the certificate referred to in Article 5 paragraph 1 and 2.
4. The Rector may, on the recommendation of the head teacher, waive the payment to be made by the participants in lifelong learning or, where provided for in a cooperation agreement concluded pursuant to Section 6 (1) (I) of the Act.

# Article 7

**SPECIAL PROVISIONS**

An educational activity focused on obtaining specialized competence to carry out a specialised activity and carried out on the basis of specific legislation shall also be considered a programme. This activity shall be subject to the provisions of these Rules relating to a programme oriented to the performance of occupation.

# Article 8

**JOINT AND FINAL PROVISIONS**

1. These Rules were approved pursuant to Section 9 (1) (b) point 3 of the Act by the Academic Senate of the UMPRUM on 26 June 2017.
2. These Rules shall enter into force pursuant to Section 36 (4) of the Act on the day of registration by the Ministry of Education, Youth and Sports.
3. These Rules shall enter into effect as of 1 September 2017.

# Prof. academic architect Jindřich Smetana, m.p.

Rector of UMPRUM